

Discharge Request Form - Please complete all sections of this form and send to 'Loan Services Team'. For any discharge request enquiries please phone Firstfolio on 1300 304 572.

Application number Fax to: **1300 305 572** or Email: **Isa.variations@firstfolio.com.au**

Borrowers and Security Property Details

Borrower 1*

Borrower 2

** Please complete an additional form if there are more than 2 borrowers, guarantors (if any) must also sign discharge request*

Title Mr Mrs Miss Ms Dr

Mr Mrs Miss Ms Dr

Surname
Given names

Loan Account Number (s)

Security Property (s)

Street Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
Street Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>
Street Address	<input type="text"/>	Suburb	<input type="text"/>
State	<input type="text"/>	Postcode	<input type="text"/>

Anticipated Settlement Date ** / /

** Please note we require a minimum of 10 business days notice from the receipt of this discharge request to discharge your loan.

Discharge Details

Full Discharge (close all existing loan accounts and discharge all security properties)

Partial Discharge (close some accounts and/or discharge security properties) please complete details below

Account No/s

Change to:

Product	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Loan Amount/ Limit \$	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Rate type	Variable <input type="checkbox"/> Fixed <input type="checkbox"/> Term: ___yrs	Variable <input type="checkbox"/> Fixed <input type="checkbox"/> Term: ___yrs	Variable <input type="checkbox"/> Fixed <input type="checkbox"/> Term: ___yrs	Variable <input type="checkbox"/> Fixed <input type="checkbox"/> Term: ___yrs
Repayment type	Principal&Int <input type="checkbox"/> Interest only <input type="checkbox"/> Term: ___yrs	Principal&Int <input type="checkbox"/> Interest only <input type="checkbox"/> Term: ___yrs	Principal&Int <input type="checkbox"/> Interest only <input type="checkbox"/> Term: ___yrs	Principal&Int <input type="checkbox"/> Interest only <input type="checkbox"/> Term: ___yrs
Frequency	Mthly <input type="checkbox"/> F/ntly <input type="checkbox"/> Wkly <input type="checkbox"/>	Mthly <input type="checkbox"/> F/ntly <input type="checkbox"/> Wkly <input type="checkbox"/>	Mthly <input type="checkbox"/> F/ntly <input type="checkbox"/> Wkly <input type="checkbox"/>	Mthly <input type="checkbox"/> F/ntly <input type="checkbox"/> Wkly <input type="checkbox"/>

Reason for Discharge

Sale of Property If already sold, confirmed sale price is

Clearing outstanding Debt from own funds

Refinance The Lender I/we will be refinancing with is

Post Discharge Details

My/our new address post discharge for any correspondence is:

Street Address Suburb State Postcode

Excess Funds at Settlement

In the event Firstfolio receives funds at settlement in excess of the amount required to discharge the loan account(s) you have specified and any other loans secured by the property(ies) being discharged, Firstfolio will return the surplus funds to you within 10 business days of settlement. Please provide your banking details below where we will electronically transfer these funds:

Name of Bank
BSB Number Account Number
Name of Account
Account Holder Signature
Account Holder Signature

Solicitor Details

The contact details of my agent/solicitor authorised to receive the executed discharge(s) or mortgage and certificate(s) of title for the security property(ies) detailed above are:

Name of Firm				Contact			
Phone		Fax		Email			
Postal Address			Suburb		State	Postcode	

Special Instructions/ Comments

Declarations and Acknowledgements

I/we, the borrower(s) named above, request Firstfolio to prepare the discharge(s) of mortgage in relation to any security affecting the security property(ies) described above in preparation for settlement on the anticipated settlement date requested above. I/we understand that Firstfolio will confirm the settlement date after this Mortgage Discharge Request has been processed. By signing below the guarantor(s), if any, of the loans affected by the discharge(s) of mortgage acknowledge and consent to the discharge(s) of mortgage.

I/we, the borrower(s) named above:

- authorise Firstfolio: to disclose any information about my/our account(s), including payout figures, to my/our agent or solicitor, or any other lender I am/we are refinancing with as necessary to process this Mortgage Discharge Request; and to give the executed discharge(s) of mortgage and Certificate(s) of Title to my/our agent/solicitor whose details are above (in section titled "Solicitor Details").
- agree to pay the amount I/we owe Firstfolio in relation to the above loan(s) (and other loans or obligations secured by the security property(ies)) in full, and any outstanding fees and charges payable in accordance with the terms and conditions of the loan account(s), on or before the anticipated settlement date requested above. I/we understand that if I/we have a fixed rate loan these fees and charges may include break costs.
- understand that if any error has been made in calculating the settlement amount that I/we/the company is/are liable for any amount outstanding.
- authorise Firstfolio to apply funds received at settlement in its absolute discretion to the loan account(s) detailed above or any other loans or obligations secured by the security property(ies).
- understand and acknowledge that I/we are liable to pay any outstanding amounts due under the terms and conditions of the loans secured by the security property(ies) even if Firstfolio gives a valid discharge of any mortgage it holds over any of the security property(ies).
- agree to cancel any direct debit authorities, direct credit authorities or other standing arrangements in relation to the above loan account(s) with effect from no later than 3 business days before the anticipated settlement date.
- understand and agree to cancel direct debit authorities, direct credit authorities or other standing arrangements (facilities) 10 business days before the settlement date, if those facilities are related to my/our Visa Card.
- agree to destroy any Visa cards issued by Firstfolio in relation to my/our All-in-One or Lo Doc Line of Credit account. I/we acknowledge and agree that Firstfolio will cancel these Visa card(s) 10 business days prior to the settlement date confirmed to me/us by Firstfolio, and that any debits processed to the Visa card after this date will be returned to the sender.

Authorisation by All Borrowers/Guarantors/Mortgagors

Signed Borrower / Guarantor 1		Date	/ /	Signed Borrower / Guarantor 2		Date	/ /
Signed Borrower / Guarantor 3		Date	/ /	Signed Borrower / Guarantor 4		Date	/ /