



Mortgage Discharge and Information Request Form

Please complete all sections for full and partial discharge requests including ticking relevant boxes as appropriate

Borrower/Guarantor Names: _____

Borrower/Guarantor Names: _____

Postal address: _____

State: Postcode:

Contact Name: _____

Phone:

Address after settlement (if different from above)

Postal address: _____

State: Postcode:

I/We hereby request that Newcastle Permanent Building Society discharge its mortgage over my/our property/ies at:

Property 1

Address: _____

State: Postcode:

Property has been Refinanced Sold Sale Price \$ _____

Property 2

Address: _____

State: Postcode:

Property has been Refinanced Sold Sale Price \$ _____

Property 3

Address: _____

State: Postcode:

Property has been Refinanced Sold Sale Price \$ _____

Other

Provide any information you feel may be relevant to this request: _____

(Please attach separate form for additional properties.)

All title deeds and documents relating to this property/ies are to be given to:

Name of solicitor/conveyancer or financial institution: _____

Address: _____

State: Postcode:

Email address: _____

Phone:

Fax:

Funds received are to be credited as follows:

Loan number

To be paid out in full and limit cancelled?

Yes No
 Yes No
 Yes No
 Yes No

To be reduced to:

If no \$ _____
If no \$ _____
If no \$ _____
If no \$ _____

All surplus funds to be credited to my/our Newcastle Permanent account:

Institution: Newcastle Permanent Building Society _____

BSB: Account number:

Name: _____

This authority to be signed by all Borrowers and Guarantors

I/We:

- > authorise Newcastle Permanent Building Society to surrender the above security/ies to the representatives detailed above in exchange for the settlement amount requested by Newcastle Permanent;
- > authorise Newcastle Permanent Building Society to provide the legal representative or Financial Institution above (or their legally appointed representative) with any information or documentation they require about this/these account/s and security/ies in order to effect settlement;
- > agree to pay all monies due to the Newcastle Permanent Building Society and fees applicable, in accordance with the Terms and Conditions of the loan.
- > acknowledge that I/we remain liable for any outstanding amount if an error is made in the calculation of the amount repayable at settlement.
- > acknowledge that, while Newcastle Permanent Building Society will exercise due care and skill when performing the above instructions, Newcastle Permanent Building Society will not to the extent permitted by law, be liable for any failure to do so.

If you require help completing this form please call 13 19 87.

Borrower/Guarantor signature 1

Name (please print): _____

Signature: _____

Date: / /

Borrower/Guarantor signature 2

Name (please print): _____

Signature: _____

Date: / /

Borrower/Guarantor signature 3

Name (please print): _____

Signature: _____

Date: / /

Borrower/Guarantor signature 4

Name (please print): _____

Signature: _____

Date: / /

Please return completed document to the
Post Funding & Administration Department:

307 King Street Newcastle West NSW 2302
PO Box 5001 Hunter Region Mail Centre NSW 2310
securities@newcastlepermanent.com.au